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Department of Health & Human Services

NEBRASKA WIC PROGRAM

Procedure Title: Introduction to Client

Eligibility and Benefits

Purpose

Summarize the eligibility determination process and provide an overview of how WIC benefits are delivered.

Eligibility Requirements

To be certified as eligible for the WIC Program in Nebraska, an applicant must meet each of the following criteria.

- 1. Be a pregnant, breastfeeding, or postpartum woman, infant or child less than 5 years of age. Categorical eligibility is further outlined in Volume I, Section D.
- 2. Reside within the State of Nebraska. Residential eligibility is further outlined in Volume I, Section D.
- 3. Have a household income at or below 185% of the federal poverty guidelines. Income criteria is further outlined in Volume I, Section D.
- 4. Be determined to be at nutritional risk. Nutritional risk criteria is further outlined in Volume II, Section D.

Certification Visits

Each applicant for the WIC Program, at each certification visit shall:

- 1. Complete or be assisted in completing designated sections of the WIC Certification Signature Form. See Volume I, Section B.
- 2. Have eligibility determined within specific time frames. See Volume I, Section B.
- 3. Be informed of their rights and responsibilities, including:
 - a. Right to a fair hearing.
 - b. Right to file a discrimination complaint.
- 4. Receive an explanation of the purpose and scope of the WIC Program and of the certification process. See Volume I, Section B.
- 5. Be informed of:
 - a. the illegality of dual participation. See Volume I, Section G.
 - b. what constitutes fraud. See Volume I, Section P.
 - c. may require repayment of the value of benefits they have received. See Volume I, Section P.
- 6. Receive an explanation of the sanction system. See Volume I, Section P.

Steps for Eligibility Determination

Eligibility determination should proceed in the following order. Should an applicant be found not eligible at any particular step, the assessment is stopped at that point.

1. Determine categorical eligibility.

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Steps for Eligibility Determination (cont)

- 2. Determine residential eligibility.
- 3. Determine income eligibility.
- 4. Determine nutritional risk.

WIC Benefits for Eligible Applicants

Applicants found to be eligible for WIC receive the following benefits:

- 1. Nutrition and health education. See Volume II, Section E.
- 2. Referrals, as needed, to other health and social services. See Volume I, Section M.
- 3. Supplemental foods. See Volume III, Section B.

Ineligible Applicants

Applicants found to be ineligible for WIC receive:

- 1. Notification, in writing, of the reason(s) they are not eligible and their right to a fair hearing. See Volume I, Section E.
- 2. Referral to other appropriate food programs such as CSFP or Food Stamps.

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